

## Setting up Google Apps on iPhone/iPad

These are general instructions for setting up your Google Apps account on your iPhone or iPad.

<https://support.google.com/a/users/answer/138740?hl=en>

Before you begin with Google Sync

- Synchronize iTunes® to ensure that contacts and calendars on the iOS device are backed up to your computer
- Check the cookies setting in Safari® (**Safari > Preferences > Privacy**) to see if it is set to **From Visited** or **Always**. If it's set to **Never**, you're more likely to be prompted to solve a CAPTCHA.
- Set the language on your device to **English (US)** to allow access to the m.google.com server.

Setting up the Google Apps Account

1. On the iOS device, touch **Settings**.
2. Touch **Mail, Contacts, Calendars**.
3. Touch **Add Account**.
4. Touch **Exchange**.
  - **Note:** iOS 4.0+ allows multiple Exchange™ accounts. However, if you're on a device that doesn't let you add a second account, you can use **IMAP** to sync Gmail, **CalDAV** to sync Google Calendar, and **CardDAV** to sync contacts.
5. Enter the full Google Apps email address and a password and touch **Next**.
6. In the **Server** field, enter **m.google.com**.
7. Leave the **Domain** field blank.
8. In the **Username** field, enter the full Google Apps email address.
9. The password should already be in the **Password** field, if not, enter it again and touch **Next**
10. Notes about passwords:
  - Be sure that you have a strong password for your Google Apps account.
  - If you see an error message saying "Invalid Password", you may need to unlock your account by solving a short CAPTCHA challenge-response test. Go to <https://www.google.com/accounts/UnlockCaptcha> to allow access.
11. Select the Google services you want to sync, such as Mail, Contacts, and Calendars, and touch **Save**. To receive and respond to meeting requests on your device, you need to turn on **Mail** and **Calendar** here and **New events** in the Google Calendar settings. See [Customize Mail, Calendar, and Contact settings](#) for more information.
12. **Starting synchronization:** If **Push** is enabled on your device, synchronization will begin automatically. You can also open the Mail, Calendar, or Contacts app and wait a few seconds to start synchronization. If you recently signed up for Google Apps for Work, Education, or Government, it can take up to 24 hours before synchronization occurs.