

Accommodations Guide

Different departments may offer similar accommodation options. This guide will help you determine what to select under "Special Event Requirements" on your [NMT Activity & Special Event](#) request form.

Macey Center/Fidel Center 3rd Floor Ballrooms	
Contact Info - macey@nmt.edu or gloria.gutierrez-anaya@nmt.edu	575-835-6545
<ul style="list-style-type: none">- <i>Broadcasting</i>- <i>Banquet Equipment (tables, chairs, table cloths, poster panels, etc.)</i>- <i>Registration Booth</i>- <i>Technical Support</i>- <i>Facilities Support, Power Sources, Wifi</i>- <i>AV Equipment (projector, PA system)</i>- <i>Bar Service (bartenders, liquor on campus)</i>	
Fidel Center Atrium (Rental Form)	
Contact Info - aux@nmt.edu	575-835-6545
<ul style="list-style-type: none">- <i>High Table Reservations</i>- <i>Game Room Events/Reservations</i>- <i>Posting Flyers in Bulletin Board Cases</i>	
Facilities	
Contact Info - facmgmt@nmt.edu	575-835-5533
<ul style="list-style-type: none">- <i>Facilities Support</i>- <i>Power Sources</i>- <i>Grounds Irrigation</i>- <i>Equipment Delivery</i>- <i>Tables, Chairs</i>- <i>Trash Cans</i>- <i>Custodial Services</i>	
ITC / ISD	
Contact Info - help@nmt.edu	575-835-5700
<ul style="list-style-type: none">- <i>Internet setup (outside of NMT-encrypted and NMT-Weblogin) and support</i>- <i>Phone line setup and support</i>- <i>Computer Labs</i>	
ACT (see Statement of Operating Procedures for more information)	
Contact Info - act@nmt.edu	575-835-6688
<ul style="list-style-type: none">- <i>SMART classroom setup and support</i>	

- Zoom Room scheduling and recording
- Live streaming

Classrooms

Contact Info - registrar@nmt.edu

575-835-5133

Catering

Contact Info - daniel.leatherman@compass-usa.com

575-835-6710

- Catering
- Meal Tickets
- Waivers

Housing

Contact Info - residential_life@nmt.edu
apt-housing@nmt.edu

575-835-5900

575-835-5905

ADA Services

Contact Info - access@nmt.edu or theresa.kappel@nmt.edu

575-835-6902

M- Mountain Grill / Golf Area

Contact Info - sabino.grijalva@nmt.edu

575-835-5335

Tijeras Building

Contact Info - aux@nmt.edu

575-835-5050

Student Activity Center (SAC) **(Rental Form)**

Contact Info - aux@nmt.edu

575-835-5050

- Stage Lighting
- Sound Booth/mixer
- Retractable Projector Screen

Conference Rooms

- Jones Annex 218/Ananda Room,
- Fidel 261/Center for Student Leadership & Engagement

Contact Info for JA 218 - vanessa.quinones@nmt.edu

575-835-5612

Contact Info for Fidel 261 - aux@nmt.edu

575-835-5050

Swim Center and Gym ([Swim Center Rental Form](#))

Contact Info - nmtswim@npe.nmt.edu or melissa.begay@nmt.edu

575-835-5120

- *Swimming Pool Reservations*
- *Sports Clubs*
- *Bouldering Wall*
- *Locker Rentals*
- *Gym Memberships (combo w/ Swim Pass also available)*

Deju House

Contact Info - dejuhouse@nmt.edu

575-835-5618